

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
September 4, 2018

The Lyndon City Council met in regular session on Tuesday, September 4, 2018, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Katie Shepard (7:12), Darin Schmitt and Jesse Lyons present. Kyle Recob absent with notification.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Scott Culley; Public Works and Darrel Manning, Chief of Police.

Others Present: Gene Hirt.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- a) Patterson made the motion to approve the regular meeting minutes of August 20, 2018 as written. Schmitt seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Schmitt made the motion to approve the bills as set forth. Lyons seconded, motion carried.

4. PUBLIC COMMENTS: Gene Hirt discussed his concerns with Council in regards to the sewer project that included certain streets that have been disrupted and the steam process being used by contractors. He also discussed the area of Date Street that needs to be repaired.

Mr. Hirt asked if the crossing at 4th Street between Ash and Date is a culvert or a bridge and is currently designated as a narrow bridge. It was clarified that it is a culvert and that according to MUTCD (Manual of Uniform Traffic Control Devices) can be marked as a narrow bridge and is appropriately marked.

5. CORRESPONDENCE TO COUNCIL

- Public Wholesale Water Supply District #12 meeting minutes of August 15, 2018.

6. UNFINISHED BUSINESS:

- a) SELECTION OF HEADWORKS BUILDING MATERIALS COLOR: The Council was provided concrete block colors for the new headworks building located on second street. After brief discussion, the sienna color was chosen and the contractor will be notified.

7. NEW BUSINESS:

- a) RESIGNATION OF COUNCIL MEMBER: The Council received a letter of resignation from member Kyle Recob effective September 4, 2018. Schmitt made the motion to accept the resignation. Shepard seconded, motion carried.
- b) MAYORAL APPOINTMENT OF NEW COUNCIL MEMBER: The Council received a letter of interest from Kevin Heit to serve on the governing body. Mayor Morrison proceeded with the appointment of Mr. Heit to fill the vacant council seat. Shepard made the motion to approve the Mayor's appointment. Patterson seconded, motion carried.

8. STAFF REPORTS:

- a) POLICE: Council received a copy of the Officer's Activity Report and was briefly discussed.
- b) PLANNING AND ZONING: The Planning and Zoning Commission next meeting is scheduled for Wednesday, September 5, 2018 at 6:30 p.m.
- c) PUBLIC WORKS: Council received a copy of the Maintenance Activity Report.
- d) CITY CLERK: Budget submitted to County Clerk on time.

The new check scanning system is working well and helps with the larger deposits.

The City Clerk stated that due to the flu and cold season coming up, one of the clerks will be attending the next meeting to be trained to cover the meeting if she is unable to attend.

The Pride will not be having Fall Fest this year, however, stated she has had a lot of feedback and it will be back next year. She said that at the beginning of the year they are going to work on putting out a call for volunteers to help facilitate the event.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson and Shepard thanked the city staff for their continued hard work.

Mayor Morrison thanked maintenance for the long hours due to the project.

- 10. EXECUTIVE SESSION: At 7:32 p.m. Schmitt made the motion to recess to executive session for 20 minutes for Non-Elected Personnel with the City Attorney and Chief of Police attending. Shepard seconded, motion carried. Council reconvened with no action taken.

At 7:55 p.m. Shepard made the motion to recess to executive session for 10 minutes for Attorney-Client Privilege with the City Attorney attending. Schmitt seconded, motion carried. Council reconvened with Shepard making the motion to increase the rate of pay for Scott Culley to \$20.00 per hour effective September 1, 2018. Schmitt seconded, motion carried.

11. ADJOURNMENT: Patterson made the motion to adjourn to Monday, September 17, 2018, at 7:00 p.m. for regular meeting. Schmitt seconded, motion carried.

A handwritten signature in cursive script, reading "Julie Stutzman".

City Clerk